


WOOD COUNTY DISPATCH CENTER

Kelly D. Zenz, Manager
400 Market Street P.O. Box #8095
Wisconsin Rapids, WI 54495-8095
715-421-8668 Office
715-421-8702 Dispatch
715-421-8504 Fax
kzenz@co.wood.wi.us

February 24th, 2012

Brian Turner


Subject: Disciplinary Suspension Letter

Brian Turner:

I have concluded the investigation into how you handled a 911 call on January 14th, 2012. My conclusion is that you failed to handle the call in an appropriate manner.

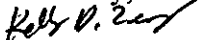
Therefore I am suspending (unpaid) your employment for thirty days. The first day of the suspension was February 14th, 2012. You are to return to work on the day shift (7am-3pm) on March 15th, 2012. Upon returning to work you will be required to sign and complete all, or sections of, a corrective action plan prior to being reassigned to your normal shift. You will be given adequate time to complete the required actions but the full corrective action plan must be completed in a manner that I deem satisfactory before this matter is considered closed. Failure to do so will result in termination of your employment.

You are hereby instructed that any similar failures on your part or violations of Wood County policies, procedures or work instructions may result in further disciplinary action including possible termination of your employment.

You must contact the Human Resources payroll and Benefits Coordinator no later than March 19th, 2012 to make arrangements to pay your portion of your insurance premiums while on suspension.



If you wish to contest this action you should consult the Compliant Resolution Process in the handbook. If you have any questions regarding this action or your responsibilities please let me know immediately.

Sincerely,



Kelly D. Zenz, Dispatch Manager
Copy: Employee File
Human Resources

Hand delivered to Brian on Feb. 24th, 2012

PROVIDING THE PEOPLE OF WOOD COUNTY THE HELP THEY NEED WHEN THEY NEED IT THE MOST